

## AREAS OF NEED

*There are many small jobs that help our club run smoothly. COMMITTEES LISTED BELOW CAN USE SOME ASSISTANCE. Is there one that you would like to help, or learn more about?*

Name \_\_\_\_\_ Phone \_\_\_\_\_

Email \_\_\_\_\_

\_\_\_ PROGRAM ASSIST help set-up for speaker and during talk, event co-ordination

\_\_\_ AUDIO SET-UP or COMPUTER SET-UP (power point) at meetings

\_\_\_ NEWSLETTER copying, collating, mailing

\_\_\_ PLANT GIVE-AWAY distribute tickets for door prize at meetings

\_\_\_ COMMUNITY PLANT EXCHANGE April / September events at Hillview Center

\_\_\_ HOSPITALITY set up meeting refreshments

\_\_\_ FACILITY meeting place set-up, church liaison

\_\_\_ FIELD TRIPS find interesting gardens or nurseries to visit

\_\_\_ CITY LIAISON communicate w/city about Club & events

\_\_\_ GUEST TABLE greeting guests to meetings

\_\_\_ MEMBERSHIP maintain membership packets, answer questions, make nametags

\_\_\_ DIRECTORY help w/copying, assembling, distribution annually

\_\_\_ HORTICULTURE advice table at meetings

\_\_\_ PLANT SALES/BAKE SALE pricing, arranging and selling before April & Sept meetings

\_\_\_ MEMBERS' GARDEN TOURS greet visitors, check/sell tickets

\_\_\_ WEBSITE MAINTENANCE keeping public website current

\_\_\_ EMAIL BULLETIN BOARD updating Reminder Calendar, signing up new members

\_\_\_ FERTILIZER SALE packaging up for club sales

\_\_\_ FLOWER ARRANGEMENTS introduce members who bring arrangements to share

\_\_\_ PUBLICITY public announcements, promote club events

\_\_\_ HISTORY HOUSE GARDENING help in the museum gardens

\_\_\_ FOOTHILL SCHOLARSHIP book and vase sale for annual scholarship

*The Garden Club is a large organization that functions well because members contribute their ideas and a little of their time.*

**PROGRAMS:** What program topics would you find interesting? \_\_\_\_\_

\_\_\_\_\_

Do you know someone who can speak on this or other topics? \_\_\_\_\_

\_\_\_\_\_

Do you have an area of expertise or interest you can share with us, not necessarily as a full program but as a contribution by members sharing knowledge? \_\_\_\_\_

\_\_\_\_\_

**TOURS:** We enjoy tours to members' gardens, specialty gardens and nurseries, eg. Filoli, Gamble Garden, Nola's Iris Garden-San Jose, The Succulent Garden Nursery-Castroville. Where might you enjoy visiting?

\_\_\_\_\_

### MANY HANDS MAKE LIGHT WORK

*Garden Club has 3 fundraising events every year: our Spring Plant & Bake Sale, our Members' Garden Tour, and a Fall Plant & Bake Sale. How might you be able to help?*

\_\_\_ Pot and grow 6 starts or divisions from plants in your garden for the Plant Sale

\_\_\_ Bake cookies or specialty breads for the Bake Sale

\_\_\_ Help at our Members' Garden Tour by working a shift, greeting visitors

*This is not a commitment! The Club will announce when we need to sign-up to help. Working an event is a fun and easy way to meet other members!*